

## INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

# MEETING CALENDAR

December 13, 2025

University of Puerto Rico Medical Sciences Campus

Chancellor Office / Deanship for Research

EPS Building 2nd floor Office #200

Tel: (787) 282-0031 or (787)758-2525 x 1836



Faculty, Researchers, Research Administrators and Students:

**Elizabeth Rivera, DVM**

**IACUC Chair Person**

[elizabeth.rivera11@upr.edu](mailto:elizabeth.rivera11@upr.edu)

The UPR/MSC IACUC meets on the last Friday of each month. Be advised that to avoid a lapse in approval, 1 original copy of the renewal form and all the required documentation must; **be received in the office no less than two (2) months before the expiration date. Incomplete documents renewals will not be received.**

Enclosed please find the meeting calendar for the Institutional Animal Care and Use Committee (IACUC) and the deadlines for the submission of documents to be considered in each meeting. Documents available on:  
<https://committees.rcm.upr.edu/iacuc/>

### When to submit required documents:

A new protocol submission will be required to continue this research beyond the approval period. Failure to submit on time will result in all persons listed under this protocol losing access to animal facilities and animal ordering, and may potentially result in the termination of the protocol

### Where to submit required documents:

\*1 original of all documents\* must be submitted directly to IACUC office at:

Escuela Profesionales de la Salud (EPS) Office #200 and an electronic copy to:

[carmen.ramos8@upr.edu](mailto:carmen.ramos8@upr.edu) to be placed on next month's meeting agenda. Remember to convert all signed documents to PDF format before submitting the electronic copy.

### What are the steps to submit the required documents?

(1) ***Submitted with no less than \*two (2) months\* before the expiration date.***

(2) Before submitting the final documents, contact the IACUC office at (787) 282-0031 for a preview.

(3) Submit documentation to the Attending Veterinarian. The Veterinarian must review and sign the ASPF before it is submitted to the IACUC.

(4) Submit \* 1 original copy to the office and also an electronic PDF copy to [carmen.ramos8@upr.edu](mailto:carmen.ramos8@upr.edu)

Meeting Date	Deadline to Submit Documents to the Attending Veterinarian (if applies)	Deadline to Submit Documents to IACUC Office
Friday, January 16, 2026	Monday, November 15, 2025	Friday, December 13 , 2025
Friday, February 13, 2026	Friday January 16, 2026	Friday January 23, 2026
Friday, March 13, 2026	Tuesday February 17, 2026	Friday February 20, 2026
Friday, April 10, 2026	Friday March 16, 2026	Friday March 20, 2026
Friday, May 8, 2026	Friday April 13, 2026	Friday April 17, 2025
Friday, June 12, 2026	Friday May 15, 2026	Friday May 20, 2026
Friday, August 14, 2026	Friday June 22, 2026	Friday July 10, 2026

IACUC