



Universidad de Puerto Rico, Recinto de Ciencias Médicas
University of Puerto Rico, Medical Sciences Campus

June 9, 2020

Oficina del Rector
Chancellor's Office

Mr. Richard Gaona
Education Program Contact
US Department of Education
400 Maryland Ave., SW, Rm. 4C146
Washington, DC 20202-4110

RE. University of Puerto Rico Medical Sciences Campus CARES Grant

Award Number: P425E202801
DUNS: 9481080630000
Contact: Dr. Ramon F. Gonzalez
Email: ramon.gonzalez5@upr.edu
Phone: (787) 758-4417

Dear Mr. Gaona:

I hope this message finds you well. Enclosed please find the answer to the questions requested on the Initial Report:

1. How grants were distributed to students?

Payments were distributed to students via direct deposit or checks.

2. Amount of each grant awarded to each student:

Each student that qualified for the CARES grant received a payment of \$500.00.

3. How the amount of each grant was calculated?

To determine the amount of award to be received by students and estimate of qualified students was calculated by the Office of Financial Aid. During this process, the amount to be disbursed based on the number of students was \$279.00. This is due because our campus is composed of mainly graduate students with only 323 undergraduates. Several meetings took place between the Deanship for Student Affairs, the Office of Financial Aid, and the Chancellor's Office concluding that each student should receive \$500.00 and that the institution should provide students with more than 50% of the award.

4. Any instructions or directions given to students about the grants;
Instructions regarding availability and requirements to qualify to CARES funds were distributed in different ways:

- a. A letter was sent to all students via electronic mail with a letter signed by Chancellor Segundo Rodríguez informing students of the four steps necessary to apply for these funds. These steps were:

Dirección/Address:
PO Box 365067
San Juan, PR
00936-5067

Teléfono/Phone:
787-758-2525
Exts. 1708,1709

Fax: 787-754-0474

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- i. To verify student eligibility to apply for funds by reviewing a letter sent by the Vicepresident for Students Affairs (the letter was included in the email)
 - ii. To complete the FAFSA application for the academic year 2019-2020
 - iii. To complete the Certification for CARES Act Aid: this is a questionnaire in the MSC web portal where students were supposed to complete a short questionnaire regarding expenses related to the disruption of campus operations due to coronavirus (food, housing, course materials, technology, healthcare, etc.)
 - iv. To report a bank account: to expedite the disbursement process, students were asked to enter a routing and account number for a direct deposit payment. This information was submitted by students through a secure webpage of the University of Puerto Rico. Students that did not provide any information were paid by check.
- b. Information pertaining to the availability of funds was published on social media on the Medical Science Campus Facebook page: *Recinto de Ciencias Médicas*. Also, a link with all the information about these funds is available at the principal page of the Website of the Medical Science Campus: <https://rcm2.rcm.upr.edu/fondos-cares-act/>

News and Events

CARES ACT Funds

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- c. A letter was sent to all students via electronic mail with a flyer informing students of the availability of funds under the subject FAFSA y Cares Act. This flyer recommended that students should complete the FAFSA to facilitate the qualification of students. This email was sent through two different email addresses: estudiante_informa@rcm.upr.edu from the Deanship for Student Affairs and rectoria_informa@rcm.upr.edu from the Chancellor's Office.


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**Estudiantes RCM**
FONDOS CARES ACT
Información Importante

Los fondos del *Coronavirus Aid, Relief and Economic Security-CARES ACT*, se encuentran en proceso de ser recibidos. Para poder evaluar su elegibilidad, exhortamos a los estudiantes que no hayan completado la **FAFSA del 2019-2020**, lo hagan a la brevedad posible.

Puede acceder la FAFSA en:
<https://studentaid.gov/h/apply-for-aid/fafsa>.

De esta manera se facilita la evaluación de los criterios establecidos por el Gobierno Federal para la elegibilidad del estudiante. Por lo cual es altamente recomendable que cumplimente el FAFSA.

Fecha límite para completar: **20 de mayo de 2020**

Estamos laborando arduamente en varios procesos para que una vez los fondos estén disponibles, se logre trabajar en la otorgación y desembolso.

Esperamos que todos se encuentren bien y protegidos.

5. Document that recipient has continued to pay all of its employees and contractors during the period of any disruptions or closures to the greatest extent practicable.

On March 15, 2020, the Government of Puerto Rico declared a lockdown and the University of Puerto Rico Medical Sciences Campus continued working remotely. Classes were given online and employees continue working from home. Only essential employees continued reporting to work. The institution continued paying all its employees and contractors during the period.

Sincerely,

Ramón F. González, DDS, MPH
Project Director

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