

INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

University of Puerto Rico Medical Sciences Campus
Chancellor Office / Deanship for Research
EPS Building 2nd floor Office #200
Tel: (787) 282-0031 or (787)758-2525 x 1836



August 15, 2023

Faculty, Researchers, Research Administrators and Students:

Elizabeth Rivera, DVM
IACUC Chair Person
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MEETING CALENDAR - INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE (IACUC).

The UPR/MS C IACUC meets on the last Friday of each month. Be advised that to avoid a lapse in approval, Original copy of the renewal form and all the required documentation **must be received in the office no less than two (2) months** before the expiration date. Incomplete renewals will not be received.

Enclosed please find the meeting calendar for the Institutional Animal Care and Use Committee (IACUC) and the deadlines for the submission of documents to be considered in each meeting. Documents available on:

<https://committees.rcm.upr.edu/iacuc/>

• When to submit required documents:

To continue this research beyond the approval period, a new protocol submission will be required. Failure to submit on time will result in all persons listed under this protocol losing access to animal facilities and animal ordering, and may potentially result in the termination of the protocol

• Where to submit required documents:

Effective August 2023 you must submit 1 original of all documents direct to IACUC Office at: Escuela Profesionales de la Salud (EPS) office #200 and also an electronic copy to:

carmen.ramos8@upr.edu to be placed on the next month's meeting agenda. Remember to convert all signed documents to PDF format before submitting the electronic copy.

• What are the steps to submit the required documents:

- (1) Submitted with no less than **two (2) months** before the expiration date.
- (2) Before submitting the final documents, contact the IACUC office at (787) 282-0031 for a preview.
- (3) Submit documentation to the Attending Veterinarian. The Veterinarian must review for corrections and/or recommendations before they are submitted to the IACUC.
- (4) Submit 1 original copy to the office and also an electronic PDF copy to carmen.ramos8@upr.edu

Table including the deadline dates for the submission of documents.



***** Meeting Date	Deadline to Submit Documents to: Attending Veterinarian (if applies)	Deadline to Submit Documents to: IACUC Office
Friday, August 25, 2023 cancelled (re-scheduled Sept 8, 2023)	Friday, August 4, 2023	Friday, August 18, 2023
Friday, September 29, 2023	Friday, September 8, 2023	Friday, September 15, 2023
Friday, October 27, 2023	Friday, October 6, 2023	Friday, October 13, 2023
Friday, November 17, 2023	Friday November 3, 2023	Tuesday November 7, 2023
Friday December 8, 2023	Friday October 27, 2023	Thursday November 17 2023

<i>Friday January 12, 2024</i>	<i>Monday, December 11, 2023</i>	<i>Friday, December 15 , 2023</i>
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